

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, APRIL 15, 2015

7:00 P.M.

AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

"In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center, to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school."

PRIVATE:

1. Motion to approve the resolution for the board to enter into closed session for the following purposes:

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

 X Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

 X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Reconvene at approximately _____ pm.

1. Call meeting to order
2. Salute to the Flag.

THE AUDUBON STUDENT SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR FEBRUARY

Grade Eight

Stephen Lindermath

THE AUDUBON STUDENT SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR MARCH

Senior Class

Jessica Chambers
Ryan O'Donnell

Junior Class

Destiny Doolin
Darren Czajkowski

Sophomore Class

Jillian Lynch
Nicholas Giannone

Freshman Class

Matilda Stolte
Marco Lopez

Grade Eight

Madison Alexander
Joseph Finnerty

Grade Seven

Alivia Stocklin
Nathaniel Erickson

RECESS

All motions are voted on by all members unless otherwise marked with an +.

APPROVAL OF BOARD MINUTES:

1. Motion to approve the following minutes: March 18, 2015

PUBLIC PARTICIPATION: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

REPORT:

Student Council Representative:

Annie Busarello

FINANCE:

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of February 2015. The Treasurer's Report and Secretary's report are in agreement for the month of February 2015.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to approve bills payable in the amount of \$421,610.89 when certified.
6. Motion to authorize participation in the New Jersey State Employees Health Benefits Program effective July 1, 2015 in accordance with the provisions of the district’s collective bargaining agreement July 1, 2012 through June 30, 2015.

PROGRAM: (All motions are upon Superintendent’s recommendation:)

1. Motion to approve the creation of a standing committee of the board of education to be named “School Services Committee” for the purpose of potentially interviewing for professional services.
2. + Motion to approve a Behavior and Emotional Support Program at Mansion Avenue School for the 2015-16 school year.
3. + Motion to approve the Pre-K Experience Program and Summer Enrichment Program for the 2015 summer:
 8:30 am – 10:00 am
 10:30 am – 12:00 pm
 July 6, 2015 through July 30, 2015

Pre-K Experience Program: For students who are entering kindergarten and who are identified as “at risk” as a result of the DIAL-4 Screening.

Summer Enrichment Program: This program is designed to better service those students in grades 1 and 2 identified as needing extra support.

Staffing and Financial Needs:

Position: 2 Teachers	16 days	3.5 hours per day - \$35.00 per hour
Position: 2 Aides	16 days	3.25 hours per day – Rate TBD

4. Motion to approve a Special Education Extended School Year 2015-16 and Credit Completion for Special Education Students Grades 7-12 with staffing needs as listed:
(Funded through IDEA Grant)

Preschool Disabled ESY Teacher - one position
 16 days x 4.5 hours/day x \$35/hour
 Eff. July 6, 2015 – July 30, 2015
 Appropriate NJ Teacher Certification Required

Preschool Disabled ESY Aides - two positions
 16 days x 4.5 hours/day x \$12/hour
 Eff. July 6, 2015 – July 30, 2015

Elementary (Grades K-2) ESY Teacher - one position
 16 days x 3.5 hours/day x \$35/hour
 Eff. July 6, 2015 – July 30, 2015
 Appropriate NJ Teacher Certification Required

Instructional Assistant ESY (Grades K-2) – one position
 16 days x 3.0 hours/day x \$12/hour
 Eff. July 6, 2015 – July 30, 2015

Elementary (Grades 3-6) ESY Teacher - one position
16 days x 4.5 hours/day x \$35/hour
Eff. July 6, 2015 – July 30, 2015
Appropriate NJ Teacher Certification Required

Instructional Assistant ESY (Grades 3-6) – one position
16 days x 4.5 hours/day x \$12/hour
Eff. July 6, 2015 – July 30, 2015

Credit Completion - High School Special Education Teacher – one position
26 days x 5.5 hours/day x \$35/hour
Eff. July 6, 2015 – August 18, 2015
Appropriate NJ Teacher Certification Required

Credit Completion - Instructional Assistant (High School) – one position
26 days x 5.0 hours/day x \$12/hour
Eff. July 6, 2015 – August 18, 2015

Substitute:

Substitute ESY Teachers (two)
1 preschool and/or elementary, 1 high school
Compensation on an as needed basis - \$35/hour

Substitute ESY Instructional Assistant (two)
1 preschool and/or elementary, 1 high school
Compensation on an as needed basis - \$12/hour

Additional staffing as needed for IEP based services: \$35.00 per hour

Speech Language Specialist
Occupational Therapist
Physical Therapist

5. + Motion to approve an Extended Day Summer 2015 Program at Mansion Avenue School with staffing needs as listed: (Funded through Title I)

Schedule

Program would be 5 weeks in length
Monday through Thursday
8:30 am – 11:30 am
June 29, 2015 through July 30, 2015

Costs

Teachers

Instructional Time
13 hr/wk per teacher per week

Teacher A - 13hrs x 5wks = 65 hours total @ \$35.00/hr – Total \$2,275
Teacher B - 13hrs x 5wks = 65 hours total @ \$35.00/hr – Total \$2,275
Teacher C - 13hrs x 5wks = 65 hours total @ \$35.00/hr – Total \$2,275
Teacher D - 13hrs x 5wks = 65 hours total @ \$35.00/hr – Total \$2,275

Prep Time

1 hr/wk per teacher per week

Teacher A - 1 hr x 5wks = 5 hours total @ \$ 25.00/hr – Total \$125.00

Teacher B - 1 hr x 5wks = 5 hours total @ \$ 25.00/hr – Total \$125.00
Teacher C - 1 hr x 5wks = 5 hours total @ \$ 25.00/hr – Total \$125.00
Teacher D - 1 hr x 5wks = 5 hours total @ \$ 25.00/hr – Total \$125.00

Total Cost for Instruction & Prep - \$ 9,600

Estimate Field Trip Costs

Franklin Institute - \$9.50/student (chaperones free)

Maximum Cost Admission- \$570.00

Additional Workshop Cost - \$3.00/student - \$180.00

Philadelphia Art Museum - \$5.00/students (chaperones free)

Maximum Cost - \$332.00 (two additional chaperones @ \$16.00/each)

Snack Cost - \$400.00

Supplies - \$400.00

Transportation - \$300.00 for two field trips

TOTAL COST - \$ 11,782

6. Motion to approve a change in the May board meeting date from May 20, 2015 to May 12, 2015.
7. Motion to approve the following curriculum as per the recommendation of the Curriculum Committee of the Board:

K-2 Technology
3-5 Technology
6-8 Technology
9-12 Technology
8. Motion to approve the use of Mount Ephraim Public Schools (Mary Bray School classroom) as a location for one of our preschool classes for the 2015-2016 school year.
9. Motion to approve the 2015-2016 school calendar. **(Separate Attachment)**
10. + Motion to approve a change in the grading period for all students in Haviland Avenue and Mansion Avenue Schools (Grades K-6) from four quarters of nine weeks in duration to three trimesters each 12 weeks in duration effective September 1, 2015.
11. Motion to approve the Audubon High School to continue the cooperative sports swim program with Collingswood High School for the 2015-2016 and 2016-2017 school years.

- INFORMATION:

Mansion Avenue School

March 12, 2015 Fire Drill
March 27, 2015 Lock Out Drill

Haviland Avenue School:

March 11, 2015 Fire Drill
March 18, 2015 Shelter in Place Drill

Audubon High School:

March 12, 2015 Shelter in Place Drill
March 30, 2015 Fire Drill

PERSONNEL:

1. + Motion to accept a letter of resignation from Alexis Braddock, part time aide and security personnel at Haviland Avenue School, effective April 17, 2015.

2. + Motion to approve an amendment to the original approval for the maternity leave of absence request from Blake Zetusky, teacher at Haviland Avenue School, as follows:

Original Approval

Paid Leave of Absence: April 27, 2015 through June 22, 2015 or the last day for teachers: 39 Sick Days

Amended Approval

Paid Leave of Absence: March 20, 2015 through June 22, 2015 or the last day for teachers: 59 Sick Days

3. + Motion to approve an amendment to the original approve of Chelsea Shupp, district substitute teacher, as long-term substitute teacher of first grade at Haviland Avenue School, as follows:

Original Approval

Overlap days at the substitute teacher rate of \$80.00 per day effective April 23, and 24, 2015, not to include benefits. At the Step 1, BA per diem rate of \$244.00, not to include benefits, effective April 27, 2015 through June 22, 2015 or the last day for teachers.

Amended Approval

At the Step 1, BA per diem rate of \$244.00, not to include benefits, effective March 20, 2015 through June 22, 2015 or the last day for teachers.

4. Motion to approve the following requests to attend workshops/conferences for the 2014-2015 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$235.00	Wilma Fitzpatrick	May 21, 2015	Seminar: Revitalizing Your Library Space to Enhance Your Library Program
HS	\$189.00	Deborah Nanni	May 13, 2015	Seminar: Innovative Strategies to Improve Executive Functions in Children and Adolescents
Admin.	\$249.00	Steven Crispin	May 14, 2015	NJASA/NJAPSA 33 rd Annual Spring Conference
CST	\$229.99	Jillian Matysik	May 18, 2015	Effective Strategies for Working Successfully with Difficult and Disruptive Students

5. + Motion to approve the following requests to attend workshops/conferences for the 2014-2015 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
MAS	\$595.00	Kathleen Hueber	May 12-13, 2015	Title I Leadership Institute: Accelerate Achievement for Struggling Students
MAS	\$595.00	Lisa McGilloway	May 12-13, 2015	Title I Leadership Institute: Accelerate Achievement for Struggling Students
HAS	\$235.00	Christine Brady	May 18, 2015	What's New in First Grade
HAS	\$235.00	Kim Felix	May 18, 2015	What's New in First Grade

HAS	\$235.00	Sue Selby	May 18, 2015	What's New in First Grade
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6. Motion to approve Camden County College student, David Critch, to complete a 15 hour observation requirement at the high school effective retroactive to March 30, 2015 through May 8, 2015 with Adam Cramer serving as cooperating teacher.

7. + Motion to approve Jessica Holland, on an emergent basis, as part time classroom aide/security personnel at Haviland Avenue School at Step 1, \$12.82 per hour for up to 22 hours per week, not to include benefits, effective April 17, 2015 through June 19, 2015 or the last day for students.

8. + Motion to approve the following staff members for the Summer Slide – Parent Involvement Night on May 14, 2015 as follows

2 hours prep at the AEA contractual rate of \$25.00 per hour	\$50.00 per staff member
1.5 hours presentation at the AEA contractual rate of \$55.00 per hour	\$52.50 per staff member
Total: \$102.50 per staff member	

Lisa McGilloway	Jane Byrne	Francine Bechtel
Joan Maguire	Katie Hueber	Christine Batra

9. + Motion to approve a request for an extended unpaid leave of absence from Cara Novick, Mansion Avenue School guidance counselor, effective June 1, 2015 through June 22, 2015 or the last day for teachers as listed:

New Jersey Family Leave Act Extension: Effective June 1, 2015 through June 22, 2015

10. Motion to approve the following extracurricular contracts at the high school for the 2015-2016 school year with compensation as per the negotiated agreement:

NAME	POSITION
Dan Rowan	Academic Challenge Advisor
Marie Bonvetti	Grade 7 – Advisor
Donna Stack	Grade 8 - Advisor
Ashley McGuire	Grade 9 - Advisor
Amy Bulskis	Grade 10 – Advisor
David Niglio	Grade 11 – Advisor
Mike Tomasetti (¾)	Grade 12 – Advisor
Amy Bulskis (1/4)	Grade 12 – Advisor
Lee DeLoach	Band – Instrumental Concerts
Lee DeLoach	Band – Jazz Band
Lee DeLoach	Band – Marching Band
Lee DeLoach	Band – Summer Band
Ron Latham	Band Assistant/Marching
Kevin Arechavala	Band Assistant/Front
Matt Webb	Chess Club Advisor
Duane Trowbridge	Choral – Activities
Duane Trowbridge	Choral – Ensemble
Julia Pounds (Split Contracts TBD)	Detention Proctor
Ashley McGuire (Split Contracts TBD)	Detention Proctor
Melissa Wood (Split Contracts TBD)	Detention Proctor
Mike Tiedeken	EMS
Matt Webb	Environmental Club
Dawn Ewing (1/2)	Graduation
Nancy Wolgamot (1/2)	Graduation
Eileen Willis	Interact Club Advisor
Julia Pounds	Jr. High Graduation
Teresa D'Aprile	National Honor Society
Marie Bonvetti	National Junior Honor Society
Matt Harter	One Act Play
Anna Muessig	Parrot

Anna Muessig	Published Mind
Kathy Jakubowski (½)	Stockroom
Dennis Bantle (½)	Stockroom
Angela DiFilippo	Student Council Advisor
Janelle Mueller (1/2)	S.T.A.R.S.
Nicole Szymanski (1/2)	S.T.A.R.S.
Michael Stubbs	Yearbook Editor
Wendy VanFossen	Yearbook/Business
Wendy VanFossen	Peer to Peer
Jenna Kuerzi	Play Director
Duane Trowbridge	Play Producer

SATURDAY DETENTION PROCTORS:

Mike Tiedeken Sharon Selby Ashley McGuire
 Amy Bulskis Teresa Weichmann Julia Pounds

11. Motion to approve the following clinical practice placement requests for the 2015-2016 school year:

Student	School	Subject/Grade	Cooperating Teacher	Dates
Jenna Freda, Rowan University	HS	Teacher of Students with Disabilities	Dawn Ewing	1/4/16-2/19/16
Michael Wasienko, Rowan University	HS	Health and PE	Don Seybold	9/2/15-10/23/15
Samuel Gorelick, Rutgers University	HS	Teacher of Music	Duane Trowbridge	9/8/15-12/11/15

12. + Motion to approve a request from Rowan University for the following clinical practice placement for the 2015-2016 school year:

Student	School	Subject/Grade	Cooperating Teacher	Dates
Michael Wasienko	HAS	Health and PE	Amanda Brown	10/26/15-12/18/15
Michael Wasienko	HAS	Teacher of Students with Disabilities	Jane Byrne	1/4/16-2/19/16

13. + Motion to approve Jessica Mannion as long term substitute teacher of grade four at Mansion Avenue School at the daily substitute teacher rate of \$80.00 for days worked and to include no benefits, effective May 26,2015 through June 22, 2015 or the last day for teachers.
14. + Motion to approve a change in the employment status for Jennifer McClellan effective September 1, 2015, as follows:
 From: Part Time Reading Remediation Teacher
 To: Full Time Kindergarten Teacher – Haviland Avenue School
15. + Motion to approve Christina Warren as long term substitute teacher of grade six at Mansion Avenue School at the Step 1, BA per diem rate of \$244.00, not to include benefits, effective May 11, 2015 through June 22, 2015 or the last day for teachers.
16. + Motion to approve Shannon Garrity-Druding as full time tenure track kindergarten teacher at Haviland Avenue School at Step 1, BA, effective September 1, 2015 through June 30, 2016, pending completion of all district and state requirements.
17. + Motion to approve Kathryn Mueller as full time tenure track kindergarten teacher at Haviland Avenue School at Step 3, BA, effective September 1, 2015 through June 30, 2016, pending completion of all district and state requirements.

18. Motion to approve the following staff members as remedial facilitators effective June 29, 2015 through July 23, 2015, Monday through Thursday from 8:30 am to 11:00 am at the AEA Negotiated agreement non instructional rate:

Michael Tomasetti

Wendy VanFossen

19. Motion to approve the following staff members to write curriculum with compensation as per the AEA Negotiated Agreement of \$600.00 per curriculum:

Kathy Giambri

Grades K-2 Technology \$600.00
Grades 3-5 Technology \$600.00

Beth Canzanese

Grades 6-8 Technology \$600.00
Grades 9-12 Technology \$600.00

20. Motion to approve Rowan University student, Jessica Gardner, to complete a counseling internship at the high school with Mike Tomasetti serving as mentor effective September 1, 2015 through May 9, 2016.
21. + Motion to approve a request for an extension of an unpaid leave of absence from Jen Battista, third grade teacher at Mansion Avenue School, effective September 1, 2015 through June 30, 2016.
22. Motion to approve non-tenured administrators for the 2015-2016 school year.

STUDENTS:

1. Motion to approve the following field trips for the 2014-2015 school year:

4/22/15 Haviland Avenue: Kindergarten Teachers, four chaperones and 35 students to Memorial Field, Chestnut and Atlantic Avenues. Purpose: To learn the fundamentals of baseball and work together as a team. Departure: AM Class – 9:15 am. PM Class – 12:30 pm. Return: AM Class: 11:00 am – Parent Pick-up. PM Class: 2:30 pm – Parent Pick-up. Walking
Total Cost: -0-

5/18/15 Mansion Avenue: Ms. Rosenberg, Ms. Gabardi, and ten students to Burlington County College, Mt. Laurel Campus. Purpose: Cognetics Exposition. Departure: 8:45 am. Return: 2:00 pm. School bus. **Total Cost: \$155.75 (Paid by ABOE)**

6/1/15 High School: Mrs. Kavanaugh, two chaperones and 36 students to Hershey Park, PA. Purpose: Student Council End of Year Trip. Departure: 8:00 am. Return: 8:00 pm. School bus. **Total Cost: \$434.99 (Paid by ABOE)**

6/1/15 High School: Mr. Tiedeken, one chaperone and 24 students to Hershey Park, PA. Purpose: To observe stage setups, and systems operations within the park and advance club participation, camaraderie, and membership. Departure: 8:00 am. Return: 8:00 pm. School bus. **Total Cost: \$434.99 (Paid by ABOE)**

6/4-5/15 Mansion Avenue: Mrs. Hartstein, five chaperones and 40 students to Washington, DC. and Frederick, Maryland. Purpose: Annual 6th Grade Safety Patrol recognition trip. Departure: 6:00 am. Return: 8:00 pm. Charter bus. Paid for by Safety Patrol)

2. + Motion to approve homebound instruction for the following students:

Student ID#	Date
01201	Retroactive to March 16, 2015 to TBD

00860	Retroactive to March 23, 2015 to TBD
01976	Retroactive to March 24, 2015 through April 5, 2015

- Motion to approve the 2016 Senior Class trip to Florida on April 11-15, 2016 at a cost of \$1185.00 per student to include the cost of the trip, transportation and senior trip t-shirt for each student.

BUILDINGS AND GROUNDS:

- Motion to approve the following facility use requests:

MANSION AVE. SCHOOL – All Purpose Room, Audubon Fathers’ Association, June 12, 2015, from 6:30pm to 8:30pm. Contact: Robert Jakubowski

AUDUBON HIGH SCHOOL FIELDS (Chestnut St.) – Audubon Little League, Games, beginning March 1, 2015 at 4:00pm. Contact: Jodi Clark

AUDUBON HIGH SCHOOL VARSITY BASEBALL FIELD – Audubon Little League, Spring, Summer, Fall baseball, from March 2015 to October 2015. Contact: Jodi Clark

AUDUBON HIGH SCHOOL – B102, Fairleigh Dickinson University, classes, beginning April 28, 2015 to July 15, 2015 from 6:15pm to 9:30pm. Contact: Lorraine Nienstedt

REPORTS:

- HIB District Report:

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS	0	1	1
HAS	0	1	1
MAS	0	1	1

- Superintendent’s Report

BOARD COMMITTEES:

- Buildings and Grounds: **Mrs. Davis, Chairperson**, Mrs. Hauske, Mrs. DiVietro, Mr. Yacovelli, Alternate: Mrs. Cox
- Community Relations: **Mrs. Hauske, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Ms. Sullivan, Alternate: Mr. Lee
- Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mrs. Cox, Mrs. Sullivan-Butrica, Alternate: Mrs. Greenwood
- Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mrs. Hauske, Alternate: Mrs. Sullivan-Butrica
- Negotiations: **Ms. Brown**, Ms. Sullivan, Mrs. Hauske, Mrs. Sullivan-Butrica, Alternate: Mr. Yacovelli
- Policy: Mrs. Cox, Chairperson**, Mrs. Davis, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate: Mrs. Brown
- Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Ms. Sullivan
- CCESC Rep. Rotation: **Ms. Brown**
- CCSBA Rep. Rotation: **Ms. Brown**
- AEF Representative: **Mrs. Hauske**
- State/Federal Programs: **Mr. Crispin**
Affirmative Action Officer: **Mr. Delengowski**
Public Agency Compliance Officer: **Mr. Delengowski**

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of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PUBLIC PARTICIPATION: (Open Discussion)

PRIVATE: (Executive Session if Necessary)

ADJOURNMENT

1. Motion to adjourn meeting at approximately _____ pm.